



To: Executive Councillor for Environment, Planning Policy & Transport – Councillor Kevin Blencowe
Report by: Director of Environment and Head of Finance
Relevant scrutiny committee: Environment Scrutiny Committee
Wards affected: All Wards
13 January 2015

**Environment - Planning Policy & Transport Portfolio
Revenue and Capital Budget Proposals for 2014/15 to 2018/19**

Key Decision

1. Executive summary

Revenue and Capital Budgets

1.1 The following report details the budget proposals relating to this portfolio that are included in the Budget-Setting Report (BSR) 2015/16 which will be considered at the following meetings:

Date	Committee	Comments
19 January 2015	Strategy & Resources	Consider proposals / recommendations from all Scrutiny Committees in relation to their portfolios
22 January 2015	The Executive	Budget amendment may be presented
13 February 2015	Strategy & Resources	Consider any further amendments including opposition proposals
26 February 2015	Council	Approves General Fund Budget and sets Council Tax

1.2 The report also includes consideration of any recommendations concerning the review of charges and project appraisals for schemes in the capital plan for this portfolio.

2. Recommendations

The Executive Councillor is recommended to:

Review of Charges:

- a) Approve the proposed charges for this portfolio’s services and facilities, as shown in Appendix A to this report.

Revenue:

- b) Consider the revenue budget proposals as shown in Appendix B.

Capital:

- c) Consider the capital budget proposals as shown in Appendix C.
- d) Delete some schemes from the Capital Plan as shown in Appendix C.
- e) Adjust capital funding for items 2 (c) to 2 (d) as appropriate.

3. Background

- 3.1 At its meeting on 6 November 2014, Council gave initial consideration to the budget prospects for the General Fund for 2015/16 and future years in the Mid-Year Financial Review (MFR) 2014.
- 3.2 The overall Budget Setting Report (BSR) to Strategy & Resources Scrutiny Committee on 19 January 2015 will include a review of all the factors relating to the overall financial strategy that were included in the MFR.
- 3.3 The report to The Executive on 22 January 2015 may include details of the Government's Final Settlement for 2015/16. The announcement is likely to be made shortly after the conclusion of the consultation period, which ends in January 2015.
- 3.4 Further work may be required on detailed budgets so delegation to the Head of Finance will be sought from Council for authority to finalise changes relating for example to the reallocation of departmental administration, support service and central costs, in accordance with the CIPFA Service Reporting Code of Practice for Local Authorities (SeRCOP).

Budget 2015/16 - Overall Revenue Budget Position

- 3.5 The budget proposals for this portfolio, as summarised in table 1, will be considered by the Executive at its meeting on 22 January 2015.

Table 1: Overall Revenue Proposals (see Appendix B)

Savings and Bids	2014/15 Budget £	2015/16 Budget £	2016/17 Forecast £
Savings:			
Increased Income	-	(200,000)	(200,000)
Programme Office	-	-	-
Savings	-	(28,800)	(28,800)
Total	-	(228,800)	(228,800)
Bids:			
Unavoidable Revenue Pressures	-	-	-
Reduced Income	-	-	-
Total	-	-	-
Net (savings)/bids	-	(228,800)	(228,800)

External Bids	-	-	-
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Priority Policy Fund (PPF) Bids	-	-	-
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Capital

- 3.6 The 2014 Mid-Year Financial Review proposed a review of the capital plan to address its size and complexity. A number of concerns were identified, including:
- Capacity to deliver projects to time, cost and quality;
 - Dependency on revenue funding; and
 - Inclusion of items, such as unallocated funds, projects at an early stage of development, and items more properly treated as small enhancements or maintenance spend.
- 3.7 Phase 1 of the review examined the current plan in order to release internal funding (e.g. DRF, R&R, capital receipts, etc), by identifying projects that are not yet ready for delivery, are no longer required, or are not true capital projects. This will make the plan more deliverable.
- 3.8 The funding identified will be released into General Fund reserves where it will be available for use on current priorities.
- 3.9 The review has also piloted a method of prioritising capital spending. Table 2 summarises, and Appendix C sets out in detail, any schemes for this portfolio that are recommended for closure, deletion or require further development, and the funding released as a result.

- 3.10 The Council now maintains two lists of projects which may become capital proposals in due course. The hold list contains projects that have been approved in principle but are awaiting funding. A new list, the projects under development list, has been set up following Phase 1 of the capital plan review. It lists projects which are subject to feasibility studies and outline project planning, including timescales, milestones and indicative costings. When ready, these projects will be proposed for funding and approval in line with revised capital processes and procedures.

Table 2: Overall Capital Proposals (see Appendix C)

	2014/15 £	2015/16 £	2016/17 £	2017/18 £	2018/19 £
Capital Deletions	(11,000)	(1,700,000)	(1,700,000)	0	0
Capital Bids	0	171,500	130,000	130,000	130,000
Net Capital Bids	(11,000)	(1,528,500)	(1,570,000)	130,000	130,000

Public Consultation

- 3.11 The 2014 Budget Consultation was undertaken by MEL Research Ltd on behalf of Cambridge City Council in September 2014 and published in November 2014. The main method of collecting information was through an interactive online programme "YouChoose".
- 3.12 Details of the results of the survey will be published on the Council's website.

4. Implications

All budget proposals have a number of implications. A decision not to approve a revenue bid will impact on managers' ability to deliver the service or scheme in question and could have staffing, equal opportunities, environmental and/or community safety implications. A decision not to approve a capital or external bid will impact on managers' ability to deliver the developments desired in the service areas.

(a) Financial Implications

Financial implications of budget proposals are summarised in the Budget-Setting Report 2015/16.

(b) Staffing Implications

See text above.

(c) Equality and Poverty Implications

A consolidated Equality Impact Assessment for the Council's Budget Setting Report will be submitted to the Executive at its meeting on 22 January 2015. Individual Equality Impact Assessments have been conducted to support this, and will be available on the Council's website.

(d) **Procurement Implications**

Any procurement implications will be outlined in the Budget Setting Report 2015/16.

(e) **Environmental Implications**

Where relevant, officers have considered the environmental impact of budget proposals which are annotated as follows:

- +H / +M / +L: to indicate that the proposal has a high, medium or low positive impact.
- Nil: to indicate that the proposal has no climate change impact.
- -H / -M / -L: to indicate that the proposal has a high, medium or low negative impact.

(f) **Consultation and Communication Implications**

As outlined in 3 above, budget proposals are based on the requirements of statutory and discretionary service provision. Public consultations are undertaken throughout the year and can be seen at:

<https://www.cambridge.gov.uk/current-consultations>

(g) **Community Safety Implications**

Any community safety implications will be outlined in the Budget Setting Report 2015/16.

5. Background papers

These background papers were used in the preparation of this report:

- Budget Setting Report 2015/16
- Mid-Year Financial Review (MFR) 2014
- Budget Papers 2015/16
- Individual Equality Impact Assessments

6. Appendices

The following items, where applicable, are included for discussion:

Appendix	Proposal Type	Included
A	Scale of Fees & Charges	✓
B	Revenue Budget Proposals for this portfolio	✓
C	Capital Budget Proposals for this portfolio	✓
D	Project Appraisal	X

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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PROPOSED OFF-ST PARKING CHARGES 2015/16

MULTISTOREY CAR PARKS (Pay on foot)	2015/16	2015/16	2014/15	2014/15	2015/16	2015/16
	Weekdays	Saturdays	Weekdays	Saturdays	% change (Weekday)	% change (Saturday)
Grand Arcade	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm		
1hr	£2.30	£2.60	£2.20	£2.50	4.5%	4.0%
2hrs	£4.60	£5.10	£4.50	£5.00	2.2%	2.0%
3hrs	£6.90	£7.60	£6.80	£7.50	1.5%	1.3%
4hrs	£10.20	£11.70	£10.00	£11.50	2.0%	1.7%
5hrs	£19.50	£20.50	£19.00	£20.00	2.6%	2.5%
over 5 hrs	£25.00	£26.00	£25.00	£26.00	0.0%	0.0%
evenings & overnight	£1.20	£1.20	£1.20	£1.20	0.0%	0.0%

Queen Anne Terrace	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£1.50	£1.50	£1.40	£1.40	7.1%
2hrs	£3.00	£3.00	£2.80	£2.80	7.1%	7.1%
3hrs	£4.20	£4.20	£4.00	£4.00	5.0%	5.0%
4hrs	£5.00	£5.00	£5.00	£5.00	0.0%	0.0%
5hrs	£6.60	£6.60	£6.50	£6.50	1.5%	1.5%
6hrs	£10.00	£10.00	£10.00	£10.00	0.0%	0.0%
over 6 hrs	£13.30	£13.30	£13.00	£13.00	2.3%	2.3%
evenings & overnight	£0.80	£0.80	£0.80	£0.80	0.0%	0.0%

Park Street	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.10	£2.30	£2.00	£2.20	5.0%
2hrs	£3.80	£4.60	£3.70	£4.50	2.7%	2.2%
3hrs	£5.70	£6.50	£5.60	£6.40	1.8%	1.6%
4hrs	£9.60	£10.50	£9.50	£10.40	1.1%	1.0%
5hrs	£17.00	£18.00	£17.00	£17.50	0.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.80	£0.80	0.0%	0.0%

Grafton East	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.10	£2.30	£2.00	£2.20	5.0%
2hrs	£3.60	£4.40	£3.60	£4.30	0.0%	2.3%
3hrs	£5.60	£6.20	£5.50	£6.10	1.8%	1.6%
4hrs	£9.20	£10.50	£9.10	£10.40	1.1%	1.0%
5hrs	£17.00	£18.00	£16.50	£17.50	3.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.80	£0.80	0.0%	0.0%

Grafton West	Mon-Fri 8am to 5pm	Sat 9am to 5pm	Mon-Fri 8am to 5pm	Sat 9am to 5pm	% change (Weekday)	% change (Saturday)
	1hr	£2.10	£2.30	£2.00	£2.20	5.0%
2hrs	£3.60	£4.40	£3.60	£4.30	0.0%	2.3%
3hrs	£5.60	£6.20	£5.50	£6.10	1.8%	1.6%
4hrs	£9.20	£10.50	£9.10	£10.40	1.1%	1.0%
5hrs	£17.00	£18.00	£16.50	£17.50	3.0%	2.9%
over 5 hrs	£24.00	£24.00	£24.00	£24.00	0.0%	0.0%
evenings & overnight	£0.80	£0.80	£0.80	£0.80	0.0%	0.0%

Sundays

Price per hour Sundays 10am to 5pm	2015/16	2014/15	% change
Grand Arcade	£2.00	£2.00	0.0%
Queen Anne Terrace	£1.20	£1.20	0.0%
Park Street	£2.00	£2.00	0.0%
Grafton East	£2.00	£2.00	0.0%
Grafton West	£2.00	£2.00	0.0%

SURFACE CAR PARKS

ADAM AND EVE STREET				
Monday to Friday	8am to 7pm	Pay and display		
Monday to Saturday	9am to 7pm			
Sunday	10am to 5pm			
Maximum stay 2 hours	2015/16	2014/15	% change	Evenings and overnight
Charges	70p for 20 mins (£2.10/hr)	£1 for 30 mins (£2/hr)	5.0%	Free

CASTLE HILL CAR PARK				
Monday to Friday	8am to 7pm	Pay and display		
Saturday	9am to 7pm			
Sunday	10am to 5pm			
Charges	2015/16	2014/15	% change	Evenings and overnight
Up to 2 hours	£2.50	£2.50	0.0%	Free
2-4 hours	£4.80	£4.50	6.7%	
over 4 hours	£8.00	£8.00	0.0%	
Sunday - all day charge	£4.00	£4.00	0.0%	
Weekly ticket (7 days) NEW	£35.00	£35.00	0.0%	

GWYDIR STREET				
Monday to Friday	8am to 5pm	Pay and display		
Saturday	9am to 5pm			
Maximum stay 2 hours	2015/16	2014/15	% change	Evenings, overnight and Sundays
Charges	90p for 30 mins (£1.80/hr)	80p for 30 mins (£1.60/hr)	12.5%	Free

RIVERSIDE CAR PARK				
Monday to Friday	8am to 5pm	Pay and display		
Saturday	9am to 5pm			
Maximum stay 8 hours	2015/16	2014/15	% change	Evenings, overnight and Sundays
Charges	50p for 30 mins (£1/hr)	50p for 30 mins (£1/hr)	0.00%	Free

SEASON TICKET CHARGES - Business Permits

New rates for 2015/16

New Options for Park Street Queen Anne and Grafton Centre car parks	Quarterly fee inclusive of VAT (15/16)	Quarterly fee inclusive of VAT (14/15)	% change
'Night Owl' 7 days 5pm-9am (one car park*)	£187.50	£187.50	0.0%
24/7 Premium (Grafton car parks, Park St, Queen Anne)	£460.00	£450.00	2.2%
Monday-Friday 24/7 access (one car park*)	£430.00	£420.00	2.4%
Monday-Friday 8am -6pm (one car park*)	£335.00	£325.00	3.1%

20% Discount for low emission [Group A]	Discounted fee (15/16)
£37.50	£150.00
£92.00	£368.00
£86.00	£344.00
£67.00	£268.00

Note * excluding Grand Arcade car park

DISABLED BADGE HOLDERS

First three hours parking free, on production of a valid Blue Badge to a City Council car park attendant at **Grand Arcade, Park Street, Grafton East, Grafton West and Queen Anne Terrace car parks.**

Three hours free parking between 8am and 7pm Monday to Friday, between 9am and 7pm on Saturday at **Adam and Eve Street car park** on display of a valid Blue Badge.

Three hours free parking between 8am and 7pm Monday to Friday, between 9am and 7pm on Saturday and between 10am and 5pm on Sundays at **Castle Hill car park** on display of a valid Blue Badge.

Three hours free parking between 8am and 5pm Monday to Friday, between 9am and 5pm Saturday at **Gwydir Street and Riverside car parks**, on display of a valid Blue Badge

For durations of stay in excess of three hours the normal car park charges will apply as if from the first hour, i.e. the fourth hour will be charged as if it were the first hour, the fifth hour as if it were the second. At all other times the normal car park charges will apply.

2015/16 Budget - General Fund

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Reference	Item Description	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	Contact	Climate Effect Rating
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Increased Income

Planning Policy & Transport

II3708	Increase in Parking income	0	(200,000)	(200,000)	(200,000)	(200,000)	Paul Necus	Nil
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Anticipated additional income in 2015/16 from increased usage of car parks, based on current trend information. This proposal is in addition to the assumed income generated by the review of charges and as projected in the Mid-Year Financial Review (MFR) 2014.

Total Increased Income in Planning Policy & Transport		0	(200,000)	(200,000)	(200,000)	(200,000)		
Total Increased Income		0	(200,000)	(200,000)	(200,000)	(200,000)		
Report Total		0	(200,000)	(200,000)	(200,000)	(200,000)		

2015/16 Budget - General Fund

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Reference	Item Description	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	Contact	Climate Effect Rating
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Savings

Planning Policy & Transport

S3568	Electricity saving at Grafton West Car Park - LED lighting	0	(2,800)	(2,800)	(2,800)	(2,800)	Paul Necus	+M
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Climate change saving - Electricity saving at Grafton West Car Park following the installation of LED lighting as part of the refurbishment project.

S3685	Salary savings from Director & Business & Information Services (BIS) cost centre	0	(26,000)	(26,000)	(26,000)	(26,000)	Paul Boucher	Nil
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Savings from a review of salary budgets which have largely arisen from the recruitment of staff at entry zone levels of pay bands compared to the previous post holders.

Total Savings in Planning Policy & Transport

0	(28,800)	(28,800)	(28,800)	(28,800)
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Total Savings

0	(28,800)	(28,800)	(28,800)	(28,800)
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Report Total

0	(28,800)	(28,800)	(28,800)	(28,800)
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2015/16 Budget - General Fund

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Reference	Item Description	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	Contact	Climate Effect Rating
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Capital Bids

Planning Policy & Transport

C3622	Extension of Joint Cycleways Programme (+4 Years) [County 50%]	0	100,000	100,000	100,000	100,000	Andy Preston	+M
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Proposal to extend the current joint cycleways programme by a further four years. Cambridgeshire County Council has already confirmed that it is prepared to continue with its £50k contribution that it expects to be matched, otherwise it will reallocate any unmatched funding across the County as a whole. There are still a considerable number of schemes on the current approved prioritised list, which will be reviewed, updated and submitted for approval, should the programme extension be approved. Resources to deliver the programme are provided by both the City and County Council, providing a resilient efficient mechanism for delivery.

C3623	Minor Highway Improvement Programme	0	30,000	30,000	30,000	30,000	Andy Preston	Nil
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Proposal to create a capital budget to fund minor highway schemes in partnership with Cambridgeshire County Council and its Local Highway Improvement Programme, which requires a minimum 10% third party contribution to each project, traditionally provided by the Environment Improvement Programme. Budget proposed to be devolved to the Cambridge Joint Area Committee, which will prioritise scheme delivery, with subsequent City Council contributions approved by the Executive Councillor for Planning, Policy and Transport. Projects will be delivered predominantly by Cambridgeshire County Council resources; there are therefore minimal implications for service delivery. [Linked to C3621]

C3625	Street lighting/CCTV budget increase	0	41,500	0	0	0	Andy Preston	Nil
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The City Council has agreed with Cambridgeshire County Council to jointly fund improvements to the design of street lighting in the historic core. This agreement includes a 50:50 share of the £130k estimated cost of these improvements. The current capital plan budget, reference PV033B Street Lighting/CCTV, currently has a balance of £40k, an additional capital bid of £25k is therefore required to provide the City Council's 50% contribution. The City Council is also proposing to solely fund improvements to the design of street lighting in a limited number of streets in the 'Kite' area of the city, requiring additional capital of £16.5k. There are no implications for service delivery for either of these proposals, as the work will be implemented by Cambridgeshire County Council's PFI Contactor Balfour Beatty.

C3704	Refurbishment of Park Street Car Park [Transfer from Capital Plan to Projects Under Development (PUD)]	0	(1,700,000)	(1,700,000)	0	0	Sean Cleary	Nil
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In order for this scheme to be properly planned before it is included fully on the capital programme it is proposed to place the programme on the 'Projects under development (PUD) list'. When the plans are progressed sufficiently, this will be put back onto the Capital Plan. [Transfer releases Direct Revenue Funding (DRF) back into reserves].

C3719	Topographical Survey of Multi-Story Car Parks [Close in Plan] [R and R]	(11,000)	0	0	0	0	Sean Cleary	Nil
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2015/16 Budget - General Fund

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Reference	Item Description	2014/15 Budget £	2015/16 Budget £	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	Contact	Climate Effect Rating
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Capital Bids

Scheme completed so funding returned to reserves.

Total Capital Bids in Planning Policy & Transport

(11,000)	(1,528,500)	(1,570,000)	130,000	130,000
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Total Capital Bids

(11,000)	(1,528,500)	(1,570,000)	130,000	130,000
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Report Total

(11,000)	(1,528,500)	(1,570,000)	130,000	130,000
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